



Registration Checklist

Registration is first come, first served when all documents are completed.

Student's Name: _____

School Year: 20**25/26**

☐ Preschool Registration ☐ Elementary/Middle School Registration

- ☐ Registration Form
- ☐ Getting to Know You Form
- ☐ Race & Ethnicity Data Collection Form
- ☐ Primary Home Language Form
- ☐ AZ Emergency, Information, & Immunization Record Card
 - ☐ List at least 2 Emergency Contacts
 - ☐ Copy of Immunization Record

Preschool Students - a new copy is needed every year, even if there are no changes from last year

Elementary/Middle School Students - Required for ALL Kindergarten/6th Grade OR NEW to Creation School

- ☐ Media Release Form
- ☐ Parent Handbook Acknowledgement (*last page of the Parent Handbook*)
- ☐ Registration Fee(s)

Elementary & Middle School Students ONLY

- ☐ Tuition Intent to Pay Form
- ☐ Schedule Financial Aid Advisor Meeting
- ☐ Affidavit of Intent for Private School & Copy of Student's Birth Certificate
(**ALL Kindergarten & New enrolling School Aged Students only, needs to be completed only once**)
(Must be notarized and Mailed to Pima County School Superintendent's Office)

- ☐ Once you have received your returned Affidavit, please send a copy to the school. Your return affidavit will have the Pima County Seal stamped on it.

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Creation School Registration 2025-2026

Child's Legal Name: (First) _____ (Last) _____

Child's Nickname: _____

Date of birth ____/____/____ M ____ F ____ Returning family? Yes ____ No ____

Primary Email (please print clearly) _____

Child's primary address _____

City _____ State _____ Zip _____

Resides with both parents ____ Father ____ Mother ____ Shared Custody ____

Mother's Name: _____ Home # _____ Cell # _____

Mother's Email Address _____

Employer _____ Work # _____

Father's Name: _____ Home # _____ Cell # _____

Father's Email Address _____

Employer _____ Work # _____

Does your family have a military affiliation? Yes ____ No ____

Are you a Church Member at Christ Lutheran Vail? Yes ____ No ____

If not, name of Congregation: _____

Has your child been baptized? Yes ____ No ____ If so, where? _____

Please list the siblings of the student:

Name	Age	Grade	Current School
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

How did you hear about Creation School? ____ Internet/Social Media ____ CLV Ministry (Stay & Play/MomCo)

Other / Referred by: _____



Creation School Registration 2025-2026

PROGRAM OPTIONS

(Preschool - Please select 1st **and** 2nd choices)

Classes/Grades	Day	Fee
Early Learners (ages 2 – 3)		
<input type="checkbox"/> EL 8:30 – 11:30	M/T	\$2800 annual or \$280 per month**
<input type="checkbox"/> EL 8:30 – 11:30	W/TH	\$2800 annual or \$280 per month**

Preschool (ages 3 - 4 years old and independent toileting by Sept 1)

<input type="checkbox"/> Preschool 8:30 – 11:30	M/T	\$2800 annual or \$280 per month**
<input type="checkbox"/> Preschool 8:30 – 11:30	W/TH	\$2800 annual or \$280 per month**

Pre-Kindergarten (must be 4 by Sept 1 and independent toileting by Sept 1)

<input type="checkbox"/> Pre-K 8:30 – 11:30	M/T	\$2500 annual or \$250 per month**
<input type="checkbox"/> Pre-K 8:30 – 3:00	M/T	\$3100 annual or \$310 per month**
<input type="checkbox"/> Pre-K 8:30 – 11:30	W/TH	\$2500 annual or \$250 per month**
<input type="checkbox"/> Pre-K 8:30 – 3:00	W/TH	\$3100 annual or \$310 per month**
<input type="checkbox"/> Pre-K 8:30 – 11:30	M/T/W/TH	\$4800 annual or \$480 per month**
<input type="checkbox"/> Pre-K Full Day 8:30 – 3:00	M/T/W/TH	\$6000 annual or \$600 per month**

Kindergarten – 7th Grade (Kindergarteners must be 5 by September 1st)

*Monday thru Friday 8:15am - 2:45pm (Kinder releases at 2:30pm) \$8750 annual or \$875 per month**

<input type="checkbox"/> Kindergarten	<input type="checkbox"/> 1st Grade	<input type="checkbox"/> 2nd Grade
<input type="checkbox"/> 3rd Grade	<input type="checkbox"/> 4th Grade	<input type="checkbox"/> 5th Grade
<input type="checkbox"/> 6th Grade	<input type="checkbox"/> 7th Grade	

*Multi-age classrooms will be arranged based on enrollment.

Important Billing Information (Please read and initial the following):

☐ **Monthly tuition rates are prorated for the 10-month school year, and there is no reduction in fees for the days my child is absent due to holidays, illness, vacation, or adverse weather.

☐ Non-refundable yearly registration fee of \$200 per program for the first child/\$150 for the second

☐ Payments are due in advance (monthly or quarterly). Electronic payments and checks are accepted.

☐ Payment secures my child's place in the program. Late payments jeopardize the security of that placement.

Non-payment will result in the loss of that placement.

☐ Sibling discount is only applicable for Preschool Enrollment

K-7th Grades Only:

Please indicate Payment Method ☐ Out-of-Pocket ☐ ESA ☐ STO

☐ New Elementary School Families must schedule a meeting with our Financial Aid Advisor



Creation School Registration 2025-2026

Please complete the following, so that we can get to know your child better! This information will be used to place your child in the most appropriate learning environment.

Has the student had any significant academic difficulties? ____ Yes ____ No If so, please explain.

Has the student had any significant social/emotional, behavioral difficulties? ____ Yes ____ No If so, please explain.

Does your child have an IEP/ISP or 504 or behavioral plan? ____ Yes ____ No If so, please include a copy of any necessary documentation.

Has your child ever been dismissed, suspended or withdrawn from school, placed on probation or incurred other serious or repeated disciplinary action? ____ Yes ____ No If so, please explain.

Has your child ever been evaluated or referred for any early intervention services (such as occupation therapy, speech therapy, behavioral therapy, physical therapy, or psychological therapy)? If so, please describe the outcome here, and attach your child's IEP or any other applicable information:

Has your child ever received early intervention services (such as occupational therapy, speech therapy, behavioral therapy, physical therapy, or psychological therapy) including those provided by a regional center, local school district or private practice? Are they currently receiving any of these services? If yes, please explain:

Please describe any accommodations your child might need while attending school (i.e. health issues, allergies, social-emotional needs, or physical restrictions):

Have there been, or will there be in the near future, any significant family changes that your child will be adjusting to (i.e. new siblings, moving, a new home, a death in the family, new marriages or separations/divorces, deployment)?

Do you have any additional comments or concerns that you would like to share with us (your child's teacher, the Director, or the Dean of Students)?

Parent/Guardian _____ Date _____



Getting to know you!

Student's Name: _____ Student's Birth Date: _____

What name does your child like to go by: _____

Primary Household

Primary Caregivers: _____

Contact email: _____

Siblings and ages: _____

Pets: _____

Favorite toy: _____

Home Language: _____

Secondary Household

Primary Caregivers: _____

Contact email: _____

Siblings and ages: _____

Pets: _____

Favorite toy: _____

Home Language: _____

Child's favorite activities:

Child's favorite places to go:

My hopes and dreams for my child (use back if necessary):

Does your child have any fears, anxieties, or special habits we should be aware of?

Signed: _____ Date: _____

Relationship to child: _____



CDC/SGH# or name: _____

**Arizona Department of Health Services
Bureau of Child Care Licensing
Emergency, Information and Immunization Record Card**

Child's Name:	Date Enrolled:	Updated:
Home Address (#, Street, City, State, Zip Code):		Date Disenrolled:
Home Phone:	Date of Birth:	Sex: <input type="checkbox"/> male <input type="checkbox"/> female

Parent or Guardian Name:	Home Address (#, Street, City, State, Zip Code):
Cell Phone (optional):	Contact Telephone Number:

Parent or Guardian Name:	Home Address (#, Street, City, State, Zip Code):
Cell Phone (optional):	Contact Telephone Number:

**I authorize the following individuals to collect my child from the facility in case of emergency or if I cannot be contacted:
(Pursuant to R9-5-304.B, at least two contact persons are required.)**

Name:	Contact Telephone Number:
Name:	Contact Telephone Number:
Name:	Contact Telephone Number:
Name:	Contact Telephone Number:

If Medical care is necessary, call:

Health Care Provider*	Name:	Contact Telephone Number:
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*A Health Care Provider is a physician, physician assistant or registered nurse practitioner.

I hereby give authority to any hospital or doctor to render immediate aid as might be required at the time for his/her health and safety.

In case of injury or sudden illness, I request that this individual be called first:	
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The following individual(s) may NOT remove my child from the facility:

Name(s):

Custody papers have been provided and are on file at the facility. ☐ yes ☐ no

Telephone Authorization Code (optional): _____

Immunization Information

(A licensee shall attach an enrolled child's written immunization record or exemption affidavit to the enrolled child's Emergency, Information and Immunization Record card.)

For information regarding current immunization requirements go to:

www.azdhs.gov/phs/immun/index.htm or contact the Arizona Immunization Program Office at (602)364-3630.

One of these items must accompany the EIIR card at all times:

<input type="checkbox"/>	Copy of current official documented immunization record attached
<input type="checkbox"/>	Religious Beliefs exemption form signed by parent/guardian attached
<input type="checkbox"/>	Medical Exemption form signed by physician and parent/guardian attached
<input type="checkbox"/>	Signed Laboratory Proof of Immunity form attached

Notification of immunizations needed sent to Parent(s) or Guardian(s):	mo /day/ yr	mo /day/ yr	mo /day /yr
Updated immunizations received and attached:	mo /day/ yr	mo /day/ yr	mo /day /yr

Medical Information

Is child allergic to food or other substances? If yes, describe symptoms, name foods or substances to be avoided, and the procedure to follow if reaction occurs:	<input type="checkbox"/> No <input type="checkbox"/> Yes
Is child usually susceptible to infections and if so, what precautions need to be taken? If yes, list precautions:	<input type="checkbox"/> No <input type="checkbox"/> Yes
Is child subject to convulsions and what should be our procedure if one occurs? If yes, specify procedure:	<input type="checkbox"/> No <input type="checkbox"/> Yes
Is there any physical condition that we should be aware of and what precautions should be taken (heart trouble, foot problem, hearing impairment, hernia, etc.)? If yes, list precautions:	<input type="checkbox"/> No <input type="checkbox"/> Yes
Additional comments:	
Other special instructions:	

This **Emergency Information and Immunization Record Card** is accurate and complete, front and back, and was provided by:

Parent/Guardian PRINTED Name:	SIGNED Name:	DATE:
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State of Arizona
Department of Education

Office of English Language Acquisition Services



Primary Home Language Other Than English (PHLOTE)
Home Language Survey
(Effective April 4, 2011)

These questions are in compliance with Arizona Administrative Code, R7-2-306(B)(1), (2)(a-c).

Responses to these statements will be used to determine whether the student will be assessed for English Language Proficiency.

1. What is the primary language used in the home regardless of the language spoken by the student? _____
2. What is the language most often spoken by the student? _____
3. What is the language that the student first acquired? _____

District
Student Name _____ Student ID _____
Date of Birth _____ SSID _____
Parent/Guardian Signature _____ Date _____
District or Charter _____
School _____

Please provide a copy of the Home Language Survey to the EL Coordinator/Main Contact on site.

In AzEDS, please indicate the student's home or primary language. (Revised 01-2019)



RACE and ETHNICITY DATA COLLECTION FORM

In accordance with new federal guidance, schools are required to utilize a two-part question to collect data about race and ethnicity. Part 1 is in regards to Ethnicity and Part 2 relates to race. More than one race may now be selected on Part 2.

Date: _____ Child's Name: _____

Parent/Guardian Signature: _____

Race/Ethnicity Two-Part Question: Answer BOTH questions.

Part 1: Ethnicity

Is the student Hispanic or Latino? (Choose only one)

- ☐ No, not Hispanic or Latino
- ☐ Yes, Hispanic or Latino (A person of Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.)

Part 2: Race

What is the student's race? (Regardless of how respondent answered the first question, choose one or more)

- ☐ American Indian or Alaska Native (A person having origins in any of the original tribal peoples of North and South America, including Central America, and who maintains affiliation or community attachment.)
- ☐ Asian (A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.)
- ☐ Black or African American (A person having origins in any of the black racial groups of Africa.)
- ☐ Native Hawaiian or Other Pacific islander (A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)
- ☐ White (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.)



CHRIST LUTHERAN VAIL CHURCH & CREATION SCHOOL

MEDIA RELEASE FORM

Student Name _____ (Print)

I hereby grant permission to Christ Lutheran Vail Church (CLV) and Creation School to interview, photograph, or record my child(ren) and/or their work for use in audio, video, film, or any other electronic, digital and printed media.

I understand that CLV/Creation School may use my child(ren)'s work and/or image for public viewing including but not limited to, church newsletters, newspaper articles, marketing pieces, classroom projects, and posts to a CLV and/or Creation School media site.

No student's name will be placed on media sites with his/her picture or work.

Please Check One:

☐

FULL CONSENT TO RELEASE

I agree to my child's participation without financial compensation, and I understand that this releases CLV and its employees, representatives, and authorized media organizations from any and all claims, causes of action, liability, or damages arising from the use of my child's likeness. I have read and understand the provisions of this authorization and release, and agree to its terms.

☐

NO RELEASE OF INFORMATION

I **do not** allow CLV and/or Creation School to use my child's likeness for any *private or public* purposes.

Printed Parent/Guardian Name

Signature of Parent/Guardian

Date

Creation School

Rigor Relevance Relationships



Tuition Explanation and Intent to Pay

Creation Elementary School is a private Christian school and a ministry of Christ Lutheran Vail. It is financially dependent solely upon the tuition payments and donations provided by our parents and partners in the educational ministry. Attendance at the school comes with a yearly tuition cost requirement. Full tuition for the 2025/2026 school year is \$8750 per student.

Creation School partners with school tuition organizations (STOs) and private donors to provide support for families that need assistance. Creation School also offers scholarships and discounts in special cases at the discretion of the Director.

We strongly suggest that ALL families consider allocating Arizona tax credit dollars to support Christian education at Creation School and encourage family and friends to do so as well. A donation to an Arizona STO allows donors to receive a dollar-for-dollar tax credit while funding scholarships for children who could not usually afford to attend a private school. Individuals with an Arizona state tax liability can redirect a portion or all of their state tax liability to an STO.

Creation School is partnered with these Arizona School Tuition Organizations (STOs). Families may apply to all seven organizations to maximize funding.

1. **ACTSO** <https://acsto.org/>
2. **School Choice** <https://schoolchoicearizona.org/>
3. **IBE** <https://www.ibescholarships.org/>
4. **Arizona Leadership Foundation** <https://arizonaleader.org/students-families/applications/>
5. **Arizona Tax Credit** <https://aztxcr.org/>
6. **Arizona Tuition Connection** <https://www.arizonatuitionconnection.com/>
7. **TOPS for Kids** <https://www.topsforkids.com/ApplicantApplication>

Many families take advantage of **Arizona's Universal Empowerment Scholarship Account (ESA) Program**, which can pay up to 80% of the tuition cost. Active military, foster families, and children with special needs, may qualify to receive additional funding from **ESA**. <https://www.azed.gov/esa/>

Reminder: Parents are responsible for uploading ESA invoices into Classwallet each quarter and cover remaining balance.

Please note: ESA and STOs **can not be combined** in a school year. Indicate your payment option at registration.

Intention to Pay:

_____ I understand that I am responsible for meeting the tuition requirement.

_____ I understand that the Arizona School Tuition Organizations or ESA may not fully pay for the entire amount of tuition and I will be responsible for paying the remainder of the cost.

_____ I understand that remaining tuition balances left unpaid may be subject to a 6% late fee.

Parent name printed

Parent signature

Student name

Date